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CLIENT INTERVIEW QUESTIONNAIRE

Date: _____

Interviewing Attorney: _____

Referring Attorney (if applicable): _____

General Instructions

The answers you give on this form are for our use only. All answers are confidential; no information will be released to any unauthorized person without your consent and the information will be used only in the evaluation and preparation of your case. If you so desire, at the conclusion of your case, this interview questionnaire will be returned to you.

Please be candid in answering all questions. Although some may ask for personal information, all questions have a legitimate purpose. These questions are aimed at getting the information necessary to prepare your case adequately and professionally. We must know a great deal of information about you if we are to represent you effectively. We cannot afford to be surprised at any stage of the proceedings. We are not the only ones who need to be prepared. You must also be prepared for investigation, discovery, settlement and perhaps even trial. If we have the information we need, we can help prepare you as well.

Although this questionnaire appears to be long and may seem complicated, the questions it asks and answers you will supply are important to your case. Therefore, answer each question as fully and accurately as possible. If you have any questions, or if anything is unclear or hard to understand, please let us know and we will do our best to assist you.

Finally, please print or write legibly.

General Background Information

1. Name _____

2. Age _____

3. Have you ever been known by any other names? _____
If so, please list.

4. If you are a minor, give your guardian's full name, his or her relationship to you, address, and telephone number.

5. Social Security number _____

6. Marital status _____

7. Name of spouse _____

8. Age of spouse _____

9. Home address _____

10. Home address of spouse

11. Work address

12. Work address of spouse

13. Home telephone no. _____

14. Home telephone no. of spouse _____

15. Work telephone and fax no. _____

16. Work telephone and fax no. of spouse _____

17. Other than the addresses and telephone numbers given, are there any other addresses or telephone numbers where you or your spouse may be contacted?

18. List all other persons living in your household, their ages, relationship to you and whether they depend on you for support.

19. List any other persons who depend on you for their support; include ages, relationship to you and addresses.

20. List every arrest, charge and conviction ever brought against you by the police or state, or determined by a court.

Date _____

Place of Arrest _____

Charges _____

Result _____

21. Have you ever been in the military service?

22. If so, what branch?

23. Please state dates of service and type of discharge.

24. Did you receive any commendations or medals? _____
If so, which ones?

Attorney's notes and comments: